



Flixton Girls School

Admissions Policy

Admissions for academic year 2024/25

DOCUMENT CONTROL TABLE		
Purpose of this statement:	In drawing up our admission arrangements, FGS will ensure that the practices and the criteria used to decide the allocation of school places at FGS are fair, clear and objective and in line with our statutory duties and responsibilities as set out in the Schools Admissions Code. This policy is intended to enable parents to look at our arrangements and understand easily how places for our schools will be allocated.	
This policy has been approved for operation within:	FGS Admissions for September 2024 through to 2025 academic year	
Version number:	3	
Date approved:	July 2022 – adopted by FGS Local Governing Body January 2023	
Approved by:	HLT Trust Board in July 2022	
Date of review:	July 2023	
Review period:	Annually	
Policy status:	Ratified	
Chair of Governors:	Ms M Probin	
Headteacher/Principal:	Mrs D Trussell	
Version	Date	Note of revisions
V1	November 2021	Original document
V2	July 2022	Change dates for year of operation
V3	January 2023	Removal of Healthy Learning Trust and references to it. No changes to policy or content.

1. LINK TO STATUTORY GUIDANCE

<https://www.gov.uk/government/publications/school-admissions-code--2>

2. CORE PURPOSE

In drawing up our admission arrangements, we will ensure that the practices and the criteria used to decide the allocation of school places at FGS are fair, clear and objective and in line with our statutory duties and responsibilities as set out in the Schools Admissions Code. This policy is intended to enable parents to look at our arrangements and understand easily how places for our schools will be allocated.

3. BROAD PURPOSES

- To provide access to high quality, free and inclusive, secondary education for girls of all abilities, interests and aptitudes
- To provide clear arrangements for admission to year 7 and the Sixth Form and also for mid-year admissions at Flixton Girls School (FGS)

Admissions for the start of Year 7 (and those late applications made before the first day of term) for children living in Trafford are processed by Trafford Borough Council Children's Services, and the school and Trust Board play no part in the procedure. Parents with children in the final year of Primary School will receive information from Trafford on how they can express a preference for a Secondary School. This must be completed and returned by the due date to the Local Authority as stated on their website. Flixton Girls School is a converter academy within the Vantage Multi-Academy Trust, with admission normally taking place at age 11 and age 16 for the Sixth Form which is provided by FGS staff on the school site through a formal partnership with Trafford College.

The Planned Admission Number (PAN) for Year 7 in September 2024 is 180.

For applications to the Sixth Form please refer separately to the admission policy on the website.

The school welcomes girls of all abilities, interests and aptitudes and there is no entrance examination. The school is easily accessed by bus, train and road from Manchester and surrounding areas.

4. GUIDING PRINCIPLES

Admission of Pupils in the Year commencing September 2024

Criteria for Admission

Admission for Year 7

This policy is based on the Co-ordinated Admissions Arrangements under which all children are admitted to schools in Year 7. All applications for a place in the school will be handled through the

Local Authority where a child lives. They will provide an application form to each parent. This must be completed and returned by the date due to your Local Authority.

Students will be admitted at age 11 without reference to ability or aptitude. The school will admit students to year 7 in September, up to the admission number. Where the number of applications exceeds the number of places available, criteria will be employed by the Local Authority, applying the school admissions policy, to determine which children to admit. The criteria will be applied in the order set out below.

If parents live outside Trafford LA they are entitled to apply for a place at Flixton Girls School using the application form provided by your home Local Authority.

The catchment area for Flixton Girls School is defined as all of the M41 followed by the M32 postcode. However, parents living outside of the catchment area are still entitled to apply for a place, but in the event of over-subscription the criteria adopted by Flixton Girls School is:

1. A **'looked after child'** or a child who was previously looked after but immediately after being looked after became subject to an adoption, residence, or special guardianship order. A looked after child is a child who is (a) in the care of a local authority, or (b) being provided with accommodation by a local authority in the exercise of their social services functions (see the definition in section 22(1) of the Children Act 1989). This includes children who appear to the Admission Authority to have been in state care outside of England but ceased to be so as a result of being adopted. A child is regarded as having been in state care outside of England if they were in the care of or were accommodated by a public authority, a religious organisation, or any other provider of care whose sole or main purpose is to benefit society.
2. **Children of staff at the school** in either or both of the following circumstances: a) where the member of staff has been employed at the school for two or more years at the time at which the application for admission to the school is made, and/or b) the member of staff is recruited to fill a vacant post at the school for which there is a demonstrable skill shortage.
3. **Children who will have a sibling attending the school** (up to and including year 13) at the time of the applicant's proposed admission. If the sibling intends to attend the sixth form, and in the event chose not to enrol for the sixth form, the place would be withdrawn. (This includes half/step/adopted/foster sisters and any other children living at the same address as part of the same family unit).
4. **Children who live in the catchment area** of the school.
5. **Children who live nearest to the school**, measured in a direct straight line from the home address of the child's permanent place of residence to the main entrance of the school.

If there are more applicants than can be accommodated at the school in criteria 1-5, places will be offered to those children in each criteria whose place of residence is nearest to the school as defined in criterion 5. This will be measured using property co-ordinates provided through a combination of

the Trafford Local Land and Property Gazetteer (BS7666), other Local Authority's and Royal Mail Postal Address Information.

5. Admission for Years 8-11

For Years 8-11 applications (or applications to year 7 on or after the first day of term) can be made direct to the school.

*We strongly recommend that parents visit the school and go on a tour of the site. It is important that you and your daughter are happy with what you see and agree with the school policies. This is also an opportunity for you to ask questions about how the school functions and collect important literature.

If we are able to offer your daughter a place, we will ensure that she is supported in settling in. We will need to establish what work she has done in her current school, the standards she has attained and we will conduct baseline assessment tests to assist us in placing her into the appropriate teaching sets. Your daughter's Head of House and Form Tutor will meet with your daughter regularly in the first few weeks, to ensure a smooth transition.

6. Your home address

The criteria used to determine admission refer in every case to the child's home address. This means the address where the child normally and permanently lives on a full-time basis, not the address of any child-minder or relative. In the case of parents who are separated and where child-care arrangements are shared between the two addresses in the catchment; the average of the distances of the two addresses from the school will be used for the purposes of determining priority for admission. Where one of the addresses is outside the catchment area the applicant will be regarded as living outside the catchment area and the average of the distances of the two addresses from the school will be used for the purposes of determining priority. You may be required to provide proof of residency. Failure to do so may result in the offer of a place being withdrawn.

We assume that you will always provide us with the correct factual information when you apply for a school place. You should be aware that any school place that has been offered on the basis of false information may be withdrawn and the place may be offered to another child.

For children of UK Service Personnel and Crown Servants, the address used will be where the child will live as long as some evidence is provided.

7. Right of Appeal

The parent of any child refused admission to the school will be given the right to appeal to an Independent Appeals Panel in accordance with the requirements of the Education Act 1998.

8. Waiting Lists

A waiting list for children who have not been offered a place will be kept and ranked according to admission criteria. If requested, parents will be informed of their position on the waiting list.

9. Further information

To help guide you through the process and to find out how to apply online for your place at a Secondary School in Trafford, please contact Trafford Admissions direct on school.admissions@trafford.gov.uk

Flixton Girls School

School Office

T: 0161 960 0160

E: admissions@vantageacademies.com

Trafford Council

School Admissions

T: 0161 912 5007

E: school.admissions@trafford.gov.uk